

(C). DETAILS OF SERVICE TYPE/CATEGORY:

TYPE/ CATEGORY	DESCRIPTION	APPROVING AUTHORITY
A	<ul style="list-style-type: none">➤ Members of BOG/FC/ Senate and other Institute Guest.➤ Ministry Committees/ Director of NITs.➤ Guest invited by the Institute for academic or administrative purpose including examiners/ selection committee members/ experts etc.➤ Any other person approved by the Director or Registrar as an Institute guest.	Director/ Registrar
B1@	<ul style="list-style-type: none">➤ Experts/speakers/participants of seminar/STTP/conference/workshop etc.➤ Faculty/guests invited for research projects, joint research, consultancy etc.➤ Company personnel coming for placement of SVNIT students.	Chairman, SVPBG
B2	<ul style="list-style-type: none">➤ SVNIT existing and retired faculty/staff for self or their family or relatives for non-official use.➤ SVNIT students for self or for parents. (Through Dean (SW), Asso. Dean (SW) or Chief Warden).➤ Alumni of SVNIT. (Through Dean (ARG)).	Chairman, SVPBG
C	<ul style="list-style-type: none">➤ Government officers of other academic institutes/colleges/universities/organizations on official duty (not related to SVNIT).➤ Guest/personnel from industry/institutes/colleges/universities/organizations signed MOU with SVNIT/SVPBGH-SVNIT.	Chairman, SVPBG
D	<ul style="list-style-type: none">➤ Guest not covered under category A to C & recommended by SVNIT faculty/staff.	Chairman, SVPBG

@Approval from appropriate authority is required for the program/visit.


REGISTRAR